



**Minutes of the  
City Commission for the City of Traverse City**

**Regular Meeting**

**November 16, 2015**

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

Mayor Jim Carruthers, Mayor Pro Tem Ross Richardson, Brian Haas, Gary Howe, Richard I. Lewis, Amy Shamroe, and Tim Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Jim Carruthers presided at the meeting.

**2. Consent Calendar**

Moved by Richardson, seconded by Shamroe, that the following actions as recommended on the Consent Calendar portion of the Agenda be approved:

- a. the minutes of the November 2, 2015, Regular Meeting, the November 9, 2015, Special Meeting, and the November 9, 2015, Organizational Meeting, be approved.
- b. the Amended Resolution Approving Vacation of Right of Way for the east west alley between Park Street and Boardman Avenue, be adopted.
- c. the Mayor and City Clerk be authorized to execute a Quit Claim Deed to Radio Centre of Traverse City, Inc., for the alley located north of State Street and south of East Front Street and east of Park Street and running parallel to State Street as described in the City Attorney's memorandum of November 10, 2015, such Quit Claim Deed subject to approval as to its substance by the City Manager and to its form by the City Attorney.

- d. the competitive bidding process be waived; and that the City Manager be authorized to issue a purchase order to Physio Control in the amount of \$34,991.81 to purchase a Lifepak 15 Heart Monitor/Defibrillator and accessories, with funds available in the 2014-2015 General Fund – Capital Outlay budget; and that a Lifepak 12 Heart Monitor/Defibrillator be declared surplus and returned as a credit against the new purchase.
- e. the City of Traverse City Resolution to Comply with the requirements of Public Act 152 of 2011, which establishes that the city will pay no more than 80% of the health care costs for any employee group or union, be adopted.
- f. the resolution recommending approval of the request to transfer ownership of a Class C Liquor License from Nedor Corporation to Cider Haus, LLC, be adopted and that the City Clerk be authorized to issue a Liquor License Registration to Cider Haus, LLC, to operate such license at 300 East Front Street (Taproot Cider House).
- g. the Mayor and City Clerk execute an agreement with Great Lakes Children's Museum and Northern Michigan Railroad Club for use of the Carnegie Building as recommended in the memo dated November 10, 2015, from Assistant City Manager Penny Hill, to hold the annual 2015 Festival of Trains Event, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney.

CARRIED unanimously.

### **3. Old Business**

None

### **4. New Business**

4(a).

Overview of the City's Snow Removal Process and community-wide snow removal responsibilities.

The following addressed the Commission:

Marty Colburn, City Manager  
Mark Jones, Streets Superintendent  
Larry LaCross, GIS Analyst  
Brian Beachamp, TART Trails Outreach and Program Coordinator

4(b).

Consideration of authorizing a unit prices contract for the 2015 Clinch Park Improvements Project.

The following addressed the Commission:

Marty Colburn, City Manager  
Tim Lodge, City Engineer  
Lauren Tribble-Laucht, City Attorney

Moved by Lewis, seconded by Richardson, that the Mayor and City Clerk execute a unit prices contract in the amount of \$508,111.50, more or less, with Elmer's Crane and Dozer, Inc., for the 2015 Clinch Park Improvements Project at the unit prices indicated in its bid, such contract subject to approval as to its substance by the City Manager and its form by the City Attorney, with funds available in the Capital Projects Fund with a budget amendment to transfer the remaining \$260,000, equally from the General Fund and Stormwater Fund to the Capital Projects Fund.

Lauren Tribble-Laucht, City Attorney  
Rick Buckhalter, 932 Kelley Street – expressed opposition

CARRIED unanimously.

4(c).

Consideration of scheduling a public hearing for December 7, 2015, regarding an application for a Special Land Use Permit submitted by Pine Street Development One for two buildings at 305 West Front Street.

The following addressed the Commission:

Marty Colburn, City Manager

Joe Quandt, Pine Street Development One, LLC – made general comments

Doug Mansfield, Mansfield Land Use Consultants – made general comments

Moved by Howe, seconded by Shamroe, that the request from Pine Street Development One, LLC for Special Land Use Permit 15-SLUP-02, to allow for the construction of two approximately 96-foot tall buildings at 305 West Front Street, with conditions, as recommended by the Planning Commission, be scheduled for public hearing on December 7, 2015.

Benjamin Marentette, City Clerk

Russell Soyering, City Planning Director

Lee Delancey, 150 Pine Street – expressed opposition

Mike Jackson, 217 Sixth Street, Central Neighborhood Association,

Downtown Development Authority – made general comments

Rick Buckhalter, 932 Kelley Street – made general comments

CARRIED unanimously.

## **5. Appointments**

5(a).

Consideration of appointment by the Mayor with approval of the City Commission to the Housing Commission.

Moved by Richardson, seconded by Werner, that the Mayor's appointment of Commissioner Haas to a five-year term (seat previously held Kelly Whittle), expiring November 30, 2020, on the Traverse City Housing Commission, be approved.

Benjamin Marentette, City Clerk

CARRIED unanimously.

5(b).

Consideration of appointment by the Mayor with approval of the City Commission to the Planning Commission.

Moved by Richardson, seconded by Carruthers, that the Mayor's appointment of Camille Weatherholt to a three-year term (seat previously held by Jody Bergman), expiring November 12, 2018, on the City Planning Commission, be approved.

Roll Call:

Yes - Haas, Lewis, Shamroe, Werner, Richardson, Carruthers.

No - Howe.

CARRIED.

5(c).

Consideration of establishing an ad hoc interview committee to make recommendation regarding one appointment to the Parks and Recreation Commission.

The following addressed the Commission:

Benjamin Marentette, City Clerk

Moved by Richardson, seconded by Haas, that an ad hoc interview committee be established to make recommendation regarding one unexpired three-year term on the Parks and Recreation Commission (seat currently held by Brian Haas), expiring September 1, 2017, and that Mayor Pro Tem Richardson and Commissioners Haas and Shamroe be appointed to such Committee, with Mayor Pro Tem Richardson to serve as Chair.

CARRIED unanimously.

## **6. Reports and Communications**

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Reports from members of the Commission serving on boards.
  2. Minutes of the Traverse City Light and Power Board meeting of September 22, 2015.
  3. Minutes of the Act 345 Retirement System Board meeting of August 26, 2015.
  4. Minutes of the Planning Commission meetings of October 6, 2015 and October 20, 2015.
- e. Reports and correspondence from non-City officials.

## **7. Public Comment**

The following addressed the Commission:

1. Reserved.

None

2. General.

Mike Jackson, 217 Sixth Street  
Commissioner Tim Werner

Commissioner Richard Lewis  
Commissioner Gary Howe  
Commissioner Amy Shamroe  
Mayor Jim Carruthers

3. Mayor and City Commissioners.

**8. Adjournment**

There being no objection, Mayor Carruthers declared the meeting adjourned at 8:38 pm.

---

Benjamin Marentette, MMC  
City Clerk

Approved: \_\_\_\_\_, \_\_\_\_\_  
(Date) (Initials)